**Child Safeguarding Risk Assessment**

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Herbertstown NS, 17364J.

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| **School Activity** | **The school has identified the following risk of harm** | **The school has the following procedures in place to address risk identified in this assessment** |
| **Training of school personnel in Child Protection matters** | Harm not recognised or reported promptly | Child Safeguarding Statement & DES procedures made available to all staffDLP & DDLP to attend PDST face to face trainingAll staff to view Túsla training module & any other online training offered by PDSTBOM records all records of staff and BOM training |
| **1:1 teaching** | Harm by school personnel | School has policy in place for 1:1 teachingOpen doorsTable between teacher and pupilGlass window in door |
| **Toilet areas** | Inappropriate behaviour | Usage and supervision policy |
| **Curricular provision in respect of SPHE, RSE and Stay Safe** | Non teaching of same | School implements SPHE, RSE, Stay Safe in full |
| **LGBT children/ pupils perceived to be LGBT** | Bullying | Anti-bullying policyCode of Behaviour |
| **Daily arrival and dismissal of pupils** | Harm from older pupils, unknown adults on the playground | Arrival and dismissal supervised by teachers.Reminder to parents/guardians annually that pupils remain in their care until 9.05 daily when supervision begins |
| **Managing of challenging behaviour amongst pupils, including appropriate use of restraint** | Injury to pupils and staff | Restraint policy if applicableHealth & Safety policyCode of Behaviour |
| **Sports coaches** | Harm to pupils | Garda vetting suppliedTeacher remains for lesson to supervise |
| **Students participating in work experience** | Harm by student | Work experience policyChild Safeguarding statementVisitors to report to front doorVettingWork experience badgeStudent never left alone in company of pupils/class |
| **Recreation breaks for pupils** | Harm to pupils | Separate yards for age groups2 adults on supervision dutyNo pupils allowed to stay indoors during lunch |
| **First aid** | Harm to pupils | Minor injuries to be dealt with on the yard. First aid bag to be brought out at each breakMore serious injuries a messenger is sent to staff room to get another adult, injured pupil and sibling/friend go inside to be treated by staff member.  |
| **Sporting activities i.e. swimming** | Harm to pupils | 2 staff member minimum to accompany a group |
| **School outings** | Harm to pupils | Min. 2 adults to accompany any tripPupils to go in pairs |
| **Sports Day** | Harm to pupils | Toilet facilities in HDA rather than schoolSocial media ban |
| **Fundraising events involving pupils** | Harm to pupils | Sign displayed banning photos/recording of choirVolunteer parents for toilet trips, pupils in pairsMin. 2 school staff to accompany |
| **Use of off-site facilities for school activities** | Harm to pupils | Hall. Min. 2 adults to accompanyChurch. Use of toilet, teacher to accompany, pupils to go in pairs |
| **Bus trips to events, matches etc** | Harm to pupils | Min. 2 adults to accompany |
| **First Aid** | Harm to pupils | Policy in placeTraining to be provided every 5 years |
| **Prevention and dealing with bullying amongst pupils** | Harm to pupils | Anti Bullying policy |
| **Recruitment of school personnel including*** **Teachers**
* **SNAs**
* **Caretaker/secretary/cleaners**
* **Sport coaches**
* **Guest speakers**
* **Volunteers/parents in school activities**
* **Visitors/contractors present in school during school hours**
* **Visitors/contractors present during after school activities**
 | Harm not recognised or promptly reported | Child Safeguarding Statement & DES procedures made available to staffStaff to view Tusla training module and any other online training offered by PDSTVetting procedures |
| **Use of ICT by pupils in school** | Bullying | ICT policyAnti Bullying PolicyCode of BehaviourNo social mediaFiltering as per DES providerNo unsupervised access |
| **Application of sanctions under the school’s code of behaviour including detention of pupils, confiscation of phones etc** | Harm to pupils | Code of behaviour‘time out’ done outside on yard under supervision of adults on yard dutyDetention inside in exceptional circumstances to be completed in classroom nearest staff room and a member of staff tasked with supervision of same |
| **School security** | Harm to pupils | White door. Lock changed to be locked from the outsideSteel gate. Combination lock/ lock with master keyEntrance from HDA car park. Locked at 9.45 every morning. Locked again from 2.10 – 3.00 following infant collection time. |
| **Visitors to school. Parents collecting for appointments etc** | Harm to pupils | Enter school via front gate, report to office via front door. Wait in hall for member of staff to collect pupil.  |
| **Use of video/photography/other media to record school events** | Harm to pupils | Announcement/note in advance advising parents not to share any recordings/photos to social mediaDesignated staff member to record event for school website, taking into consideration limits of permission granted by individual parents |
| **Pupils sent on errands** | Harm to pupils | Kept to a minimum. Communicate via Aladdin where possible. Pupils always go in pairs |
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